

## Brookwood Swim & Tennis Club, Inc.

### April 2020 Board Meeting

Tuesday, April 14

- I. Call to Order
- II. Roll Call
  - a. Present: Ryan Fitzpatrick, Jeff Burg, TJ Day, Bree Martin, Brandon Napier, Dave Phelps, Katie Robbins, Justin Slusher, Matt Suedkamp, Greg Webster, Kate Wiseman
  - b. Absent: Matt T.
  - c. Guests: none
- III. Review/Approval of March Meeting Minutes
  - a. Unanimous approval of 3.10.20 minutes
- IV. Membership Update
  - a. 98 memberships paid in full or signed up for installments (1/3 of overall membership), for a total of \$42,000
  - b. Currently have twice as many paid as we had last year at this point in time, but last year was atypical, as Justin said we usually have 2/3 paying ahead and 1/3 paying at the door
- V. Financial Update
  - a. Tabled for now; will distribute an update in the next few weeks
  - b. Questions to answer in the coming weeks:
    - i. How much do we need to have to be able to operate this summer?
    - ii. What will the summer costs be if we don't open?
    - iii. If we don't open, will we have the funds to get us to next year?
- VI. COVID-19 Update
  - a. We applied for the SBA Paycheck Protection Program; there was nothing in there about seasonal businesses, so not sure if we'll be selected
    - i. David and Michael understand their positions will not be available if we are not allowed to open; they are not under contract
  - b. Looking at several different loan options
  - c. Resolution to add Board President Ryan Fitzpatrick as an authorized signer on current/future loan agreements and other financial negotiations
    - i. Bree motioned, Jeff seconded, all approved; resolution passed
  - d. NKY Health Department: Justin suggested a weekly touchpoint with the department to gauge what is going on; Matt S. spoke with the department yesterday, and, as of now, they are planning on opening pools and getting

people signed off and are prepared to work extra hours if/when they get the go-ahead; Matt S. will check in with the department on a weekly basis and provide board members with a status update via email to help us actively monitor the situation

#### VII. The Next 30–45 Days

- a. Need to do everything we can to get the club ready despite social distancing limitations; be sure to document all work that is being done and when (notes with dates, photos, etc.)
- b. Need to get the priority list and diagram together and distributed so we can spread the word for small groups to begin taking on projects
- c. Since we won't get the go-ahead to open until the last minute (and members will likely wait to pay until the last minute), we may need to deprioritize "non-essential" projects; do what we can with a minimal budget; will hold off on ordering additional paint at this time
- d. Need to back off on the ad banner sponsorship campaign for small businesses that may have been affected by COVID-19; if we know one is continuing with business as usual, OK to approach
- e. If we get the go-ahead, there will be great opportunities to push membership (if travel is in fact limited/beaches are closed, etc.); perhaps consider allowing more rentals
- f. If told we cannot open, will need to determine appropriate steps for communicating that dues still need paid, bonds will be devalued if not, etc.; will continue to handle hardships as we do currently, on a case-by-case basis in response to individual requests

#### VIII. Swim & Dive Team Update

- a. Ryan will be joining a meeting with all swim club presidents (encouraged Matt T. and Kate to join as well); the NKSL is looking at the season collectively (everyone will open, or no one will open); Ryan would like to have an idea of a date by which our board thinks a decision must be made
- b. Brandon has secured two coaches; if we do have a season, they will need two more (have a few leads)
- c. Sponsorships are in a good place, as they reached out to those individuals before COVID-19
- d. Typically registration opens on May 1; will plan to keep that date unless we hear otherwise from NKY Health Department; should help with dues payments, as members must be paid to register children for teams

#### IX. Adjournment