

**Brookwood Swim & Tennis Club, Inc.**  
**Board of Directors Meeting Minutes**

Tuesday, Nov. 17, 7–9 p.m.

- I. Call to order
- II. Roll call
  - a. Present: Dave Phelps, Katie Robbins, TJ Day, Brandon Napier, Bree Martin, Chris Caskey, Jeff Burg, Matt Suedkamp, Matt Thompson, Ryan Fitzpatrick, Sean Swafford, Justin Slusher, Greg Webster
- III. Review & approval of October meeting minutes
  - a. Unanimous approval of 10.20.20 minutes
- IV. Financial update
  - a. All KY liquor licenses will be free for 2021; the city also waived the fee, so we'll have no cost for renewal
  - b. November and December are typically research months for Matt T., so he'll look at concession stand pricing; we don't make enough money off of candy and pop to staff the place; we need the grill items, so he'll research as if we're reverting to the 2019 menu
  - c. Matt is available for consulting if anyone has financial questions on projects, etc.
  - d. Let's do early bird (\$50 off by end of year) and installments starting in December; need to update esoft and push out via social and email
- V. 2021 board member roles
  - a. President: Justin nominated Ryan; Dave seconded; all in favor
  - b. VP: Ryan nominated Matt S.; Justin seconded; all in favor
  - c. Secretary: Dave nominated Bree; TJ seconded; all in favor
  - d. Treasurer: Ryan nominated Matt T.; Matt S. seconded; all in favor
  - e. Trustee: Ryan nominated Dave; Bree seconded; all in favor
  - f. Membership: Matt T. nominated TJ; Kate seconded; all in favor; Greg will support
  - g. Grounds & maintenance: Ryan nominated Justin; Bree seconded; all in favor; Dave and Sean will support
  - h. Marketing: Justin nominated Katie; Sean seconded; all in favor
  - i. Communications: Ryan nominated Kate; Justin seconded; all in favor
  - j. IT: Ryan nominated TJ; Bree seconded; all in favor
  - k. Compliance: Ryan nominated Matt S.; Katie seconded; all in favor
  - l. Social & recreation: Ryan nominated Bree; Dave seconded; all in favor; Greg will support
  - m. Sports programming: Justin nominated Chris; TJ seconded; all in favor

## VI. Project funding requests

- a. We need to jackhammer up decks, find leaking pipes and fix; if we get that done, we should have a huge savings with the water bill; costs include ~\$200 on saw blades, ~\$500 to rent a dingo with a power hammer; once exposed, we'll come up with a game plan as far as what we need for pipes/fittings, and then concrete to fill it back up; Justin's guesstimate is \$3,000–\$4,000; Ryan recommended renting a pump for \$1,000 rather than running wheelbarrows; will budget \$6,000 to be safe
- b. Basement doors (two at bottom of steps; one for backside, which Justin would like cut bigger so we can have double doors and move stuff from garage into that space); lots of unused space down there that we can use; \$5,600 estimate from Dave
- c. Sealing and resurfacing of the sundeck and diving board deck; there are cracks and fissures; Ryan said we could skim coat and skirt it back to be level with all, but unsure if it would handle the weight; could put up block piers in basement to help shore it up; let's run by Ben Barlage and Jerry Fitzpatrick; maybe Ben's structural engineer contact who looked at it in the past could come evaluate; will budget \$1,500
- d. Bathroom floors: \$10,000
- e. Bathroom plumbing (toilets, urinals, piping, fittings, showers, etc.): \$5,000
- f. Routers: \$600
- g. LED lighting: \$1,400
- h. Ryan asked if anyone was opposed to anything on list; all were in favor
- i. Ryan mentioned including a new diving board; Brandon said Duraflex is least expensive option; it's what we have now; 16' Duraflex recreational board plus a 1m dive stand with double side rails; will have to add stainless steel anchors with epoxy; needs to go into 7" inches of concrete: \$16,300
  - i. Discussed alternative of continuing with existing board for this season since we don't know what this year will bring, and the money we will save with these projects might pay for one next year; existing one would need resurfaced; but members might appreciate such a visible improvement this year
  - ii. Board members aligned to checking out loan options with and without the money for the board before making a decision

## VII. Adjournment